



Alpha Sigma Phi Fraternity  
Alumni Association of NJIT

267B King Blvd.  
Newark, NJ 07102

Chapter House:  
267 King Boulevard  
Newark, NJ 07102

Phone: (973) 621-6847

<http://www.alphasig.org>

BOARD OF DIRECTORS:

Bryan Chua '91  
*President*

Chris Vakulchik '91  
*Vice President*

David Barker '93  
*Recording Secretary*

Joe Fass '93  
*Corresponding*

Mike Bardarik '96  
*Executive Board*

(open)  
*Department of Law*

Brian Feuer '96  
*Department of Alumni*

Rob Owens '93  
*Department of Finance*

Matt Greimel '92  
*Manager of Housing*

Dear Brother,

I am privileged to give notice and invite you to the Annual Convention for the Alpha Sigma Phi Fraternity of NJIT. The 2003 Convention will be held on the first weekend of June (June 6 – 8) at Point Pleasant Beach. This past winter has been very harsh but the promise of a bright, sunny weekend should make the chilling cold a distant memory. Summer is the time when one sheds one's tensions with one's clothes, and the right kind of day is jeweled balm for the battered spirit. A few of those days and you can become drunk with the belief that all's right with the world. - Ada Louise Huxtable

The Meeting of the Members will be held at the VFW Post Hall on June 7<sup>th</sup> starting at 10:00AM. The focus for this year's meeting will be the purchase of the Chapter House and several initiatives for complete ownership. Each member of the Board of Directors will submit a report detailing the efforts of the past year.

The Convention Committee will be scheduling a full weekend. Please take time in looking at the prepared itinerary.

Your participation is valued. There are three ways you can be part of the process. The best one is showing up at Point Pleasant to personally exercise your voting rights. Second, taking time out to fill out an absentee ballot, this lends your voice to specific laws, approve budgets and most importantly, elect Directors for the coming year. Lastly, proxy representation, a right clearly outlined in the Constitution for the Meeting of the Members.

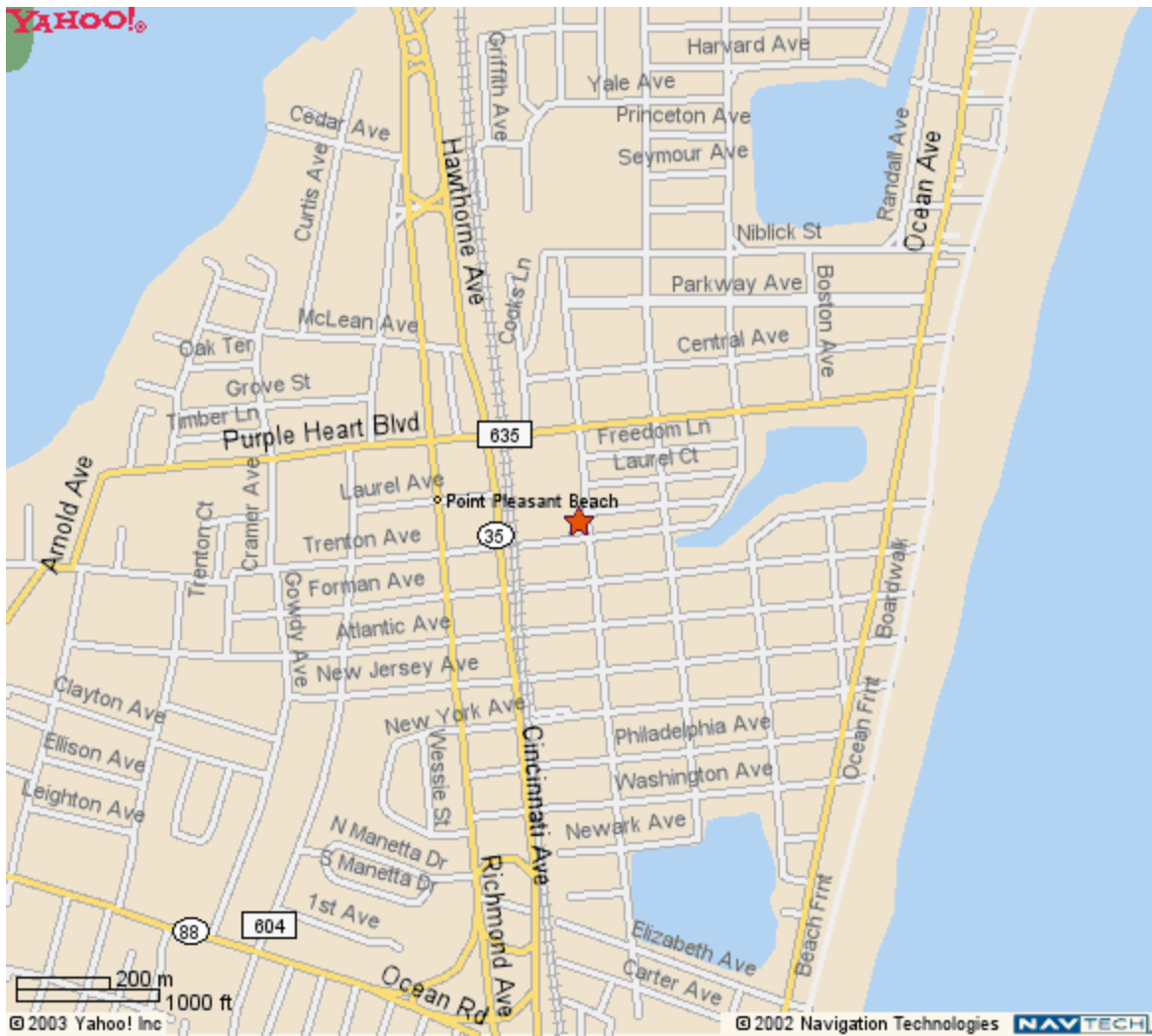
I leave you with a final quote by Russell Baker, "Ah, summer, what power you have to make us suffer and like it." I hope to see you there.

Fraternally Yours,

Bryan Chua '91

President

## VFW Directions and Map



1. Continue on GARDEN STATE PKY SOUTH
2. Take the RT-138 EAST/RT-34/BELMAR(I-195) exit towards PT. PLEASANT/TRENTON, exit #98
3. Continue on RT-34 SOUTH
4. Continue on RT-35 SOUTH
5. Turn Left on ARNOLD AVE/PURPLE HEART BLVD
6. Turn Right on ST LOUIS AVE

VFW  
#603 St. Louis Ave  
Point Pleasant Beach, NJ, 08742

## **Itinerary:**

### **Friday, June 6**

Hotel Check in (if applicable) See Point Pleasant Information

Anyone interested in getting together Friday night contact Chris Vakulchik at 732-424-8746 he can hook you up with others.

### **Saturday June 7**

9:30am Coffee and Donuts  
10:00am Meeting of the Members  
1:30pm Barbecue at the VFW Post Hall  
4:00pm Sig Series Game 7: Beach Volleyball  
7:30pm-?? Meet to go to dinner  
Evening activities - on your own

### **Sunday June 8**

11:00am Hotel Checkout (if applicable)  
11:30am Meet to go to breakfast  
1:00am Miniature Golf Tournament

### **Monday June 9**

7:00am Wake-up, go to work!

Please note: The meeting will take place at the VFW Hall (see enclosed directions and Map)

### **Cost for the Meeting and Picnic \$15.00**

Meeting \$10.00

Picnic \$5.00

### **Each additional adult: \$5**

Children under 7: Free

### **Meeting Agenda:**

10:00-10:15 Roll call  
10:15-10:45-BOD Reports  
10:45-11:30- Voting and Elections  
11:30-11:45 Break  
11:45-12:15 Open Discussion (1 - 2 designated topics)  
12:15-12:45 Goal Setting / Good of Society  
12:45-1:00 Close

[www.pointpleasantbeach.com](http://www.pointpleasantbeach.com)

[www.jenkinsons.com](http://www.jenkinsons.com)

**Point Pleasant Information:**

**June 6th:** 5:00 PM-Classic Car Cruise. downtown Pt. Pleasant Beach, 5-9 pm.

**Hotel Information:**

[Amethyst Beach Motel](#) (732) 899-3600  
202 Arnold Ave, Point Pleasant Beach, NJ

[Broadway Court Motel](#) (732) 892-0850  
304 Broadway, Point Pleasant Beach, NJ

[Carousel Inn](#) (732) 892-5415  
1301 Ocean Ave., Point Pleasant Beach, NJ

[Dunes Motel](#) (732)-899-1143  
1601 Ocean Ave., Point Pleasant Beach, NJ

[Harbor Lights Resort](#) (732) 295-3440  
301 Broadway Point Pleasant Beach, NJ

[Sea Aire Motel](#) (732) 899-3776  
620 Ocean Road, Point Pleasant, NJ

[Shore Point Motel](#) (732) 892-7075  
205 Broadway, Point Pleasant Beach, NJ

[Steepleview B&B Cottage](#) (732) 899-8999  
1107 Front Street, Point Pleasant, NJ

[The King and I Guest House](#) (732) 714-9939  
104 New York Ave., Point Pleasant Beach

[Ye Olde Carriage House](#) (732)892-6609  
309 Arnold Ave, Point Pleasant Beach, NJ

**Dance club - Two popular places to dance away the night are:**

**Jenkinsons**-DJ music and Live Entertainment Nightly (Indoor /outdoor)

**Martells Tiki Bar** - Live Entertainment Nightly (indoor /outdoor)

**Traditional Pubs:**

**Broadway Bar and Grill** - Great local atmosphere/food and drink-

**Frankies Pub** - Another fine local pub/food establishment (Sports Bar)

**The Ark** - They certainly come by more than two's to this fine pub

**J.P. Bailys** - Pub with local entertainment

**Wharfside** - Relax on the outdoor patio bar

Anyone interested in getting together Friday night contact Chris Vakulchik at 732-424-8746 he can hook you up with others.

**Reports: July 2002 - June 2003**  
Annual Meeting of the Members  
Alpha Sigma Phi Fraternity of NJIT, Inc.

**President's Report:**

It's been an honor serving as BOD President for the past year. The biggest moment for me was participating in the closing of the chapter house. I have some apprehensions just because of the enormity of the event but achieving this goal is worth it. Currently, my attention lies with submitting forms to the federal government to establish the existing Undergraduate House Corporation as a not for profit organization. The Corporation has secured the services of an accountant to facilitate a valid submission.

The BOD is submitting for your consideration a budget with a lot of cost cutting measures. Part of the Board's responsibilities is to review the activities of the past year and see what has been successful, what can be improved and what has to be cut. A lot of emphasis will be placed in increasing the value of your membership dues. I hope you see it that way too.

One of the things I want to introduce directly affects the new House. First I would like to propose the forming of a new At-Large House Committee. The BOD will appoint five individuals to act as an independent board for the new Housing Corp. The second initiative is a major fundraiser or a series of programs. The two ideas being discussed within the Board are the Fireplace Brick program and Flea Market sale. The funds from these events will go towards the new fire sprinkler system, additional house improvements and speed up the payment schedule for the house.

I am very happy with the 2003 Black and White attendance. For the second year in a row we actually made a profit. With your feedback and continued patronage, I think we could make next year's a more memorable event. I was pretty psyched when I saw the picture with the past and present members of the BOD. All these individuals donated their time and effort to act as stewards for our fraternity. I love being part of the fraternity's continuity; I continue to learn based on listening to different points of view, and being inspired by the dedication of all the BOD members whom I had the pleasure working with.

I want to give my thanks to this year's Directors.

Causa Latet Vis Est Notissima

**Vice President's Report:**

Well, as VP I've had quite an interesting year. My main focus was one of assistance. I decided to lend my services to any BOD member that needed it.

I spent a lot of time helping Brian Feuer with his role as Alumni Chairman. This was his first year in that roll. My primary responsibility was to aid in planning the Black and White. Booking the location, finding the DJ, getting favors, making the flyer, executing the mailing, and finally booking the Hotel/Shuttle service.

By all accounts, the Black and White went really well this year, and we actually wound up in the black. In this crucial economic time, that is important.

After that, my focus turned to the department of Law. That Chairman (Jeff Brill) was unable to finish out the year in this position. So, I've taken over some of the responsibilities including back debt/collections. To date, I've only scratched the surface of some of the back debt we have. However, I'm finding that in a lot of cases, some of the debt is SO old and unprovable (if that is a word) that the book just may have to be closed, and the brother in question moved to "F" level. I will bring details to the Meeting of the Members for all that are interested.

The Newsletter has also been under my auspices this year again. I am disappointed that I wasn't able to get out as many as I wanted to, but by time you get this mailer, you will have received the newsletter for the spring. It is hard to produce a newsletter with very few submissions. I find myself writing most of the articles and looking for filler.

Finally, I am planning to avail myself to the Alumni Chairman and the Corresponding Secretary for any help they may need in planning/executing the meeting of the members.

**GCA's Report: (formerly DHUD)**

My goals for the last year as GCA were to go to one chapter meeting a month and help the undergraduates get their finances under control. Unfortunately, I only made it to a chapter meeting every other month. My main reason for going was to relay important news and make sure things were running smoothly. I found it was not necessary to go every month, as I could relay information and get the chapter status by going to the house for events other than chapter meetings.

As far as helping the undergraduate finances, this was primarily done when rent and parlor fees were directly paid to the Housing Corporation. I talked to the undergraduates about this plan and they were more than willing. My other accomplishments were making sure the undergrads knew what was happening with the purchase of the house and who on the BOD was responsible for

certain problems that arose. By keeping the undergrads informed about the purchase of the house, it helped them realize how important finances were and that we know own the house and what that means to the chapter.

Letting them know who on the BOD was responsible for certain problems helped cut down on the communication time because the undergrads could go straight to the right person.

### **Corresponding Secretary's Report:**

2002-2003 Goals:

- Find out responsibilities (other than convention mailer)
- Get files from previous Corresponding Secretary.
- Send out Convention Mailer On Time
- Help out Alumni Chair
- Make preparations for the Meeting of the Members. Possibly find newer, lower cost alternative to hold the event. Maybe a state park.
  - Send Mailer out before May 1, 2003
- Update the brother database. Try to add brother's employment info to it if possible.
- Ensure dues mailer gets out before August 1.

Accomplishments:

- Ensured dues mailer was sent before August 1.
- Received files and updated brotherhood database.
  - Access file was updated
  - Emails of address request sent to distribution lists
- Convention mailer sent before May 1<sup>st</sup>.
- Proposed new budget to reduce Dues membership levels and increase contribution categories.

Open Items:

- Find low cost alternative to hold Meeting of the Members.

### **Treasurer's Report:**

#### House Purchase

Purchase Price: \$95,000

Down Payment: \$35,000

Mortgage is being held by the previous owner (Gary Saitta).

\$60,000 borrowed at 9.5% interest for 72 months.

Monthly payment is \$1096.48

Sale contract, mortgage agreement, and closing documents, will be made available for viewing at the meeting of the members.

#### PayPal

PayPal was a great success this past year in collecting dues, rent, and parlor fees. All future budgets will include an extra 3% of the total budgeted amount in order to cover the PayPal fees (which are 2.9% of each transaction, plus \$0.30 per transaction).

#### Alpha Sigma Phi Undergraduate Housing Corporation

“Sinking fund” money was transferred from the Alumni Association bank account to the Housing Corp. bank account per our lawyer's instructions. The Alumni Association was left with approximately \$2000 after this transfer, and before dues were collected.

The board of directors has assumed responsibility for collecting rent and parlor fees directly from the undergraduate brothers. The board of directors is responsible for paying utilities, insurance, mortgage, and taxes, and calculates the rent / parlor fee charges accordingly. (See the attached sheet).

#### Bank Accounts

Alumni Association:

	Current Interest Rate	Interest Earned In 2002	Current Balance
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Savings Account	0.75% APR	\$921.54	\$2079.00
Checking Account	0.25% APR		\$2055.82

Housing Corporation:

	Current Interest Rate	Interest Earned In 2002	Current Balance
Savings Account	0.75% APR	\$19.61	\$10025.09
Checking Account	0.25% APR		\$3133.07

All above accounts are with Tri-Co Federal Credit Union  
Balance and rate information is as of March 15, 2003.

Property Tax

We applied to Newark for exemption from property tax based on our non-profit status. We were denied, but will apply again next year. Our operation clearly meets the requirements for exemption. However the City does not want to give up any income, and worries that exempting our Chapter will lead to all fraternity houses applying for exemption. We could not contest the decision this year because we did not meet one requirement: we took ownership of the house on October 15, 2002 and to be eligible for exemption, we were required to have owned the house as of October 1<sup>st</sup>.

Income

Rent payment has picked up somewhat from last year. We still have a large amount owed to us by brothers who have either graduated or left school for other reasons. I have records of \$8433 that is still owed to us. I have had some success in collecting from recent graduates (approximately \$1533 since October 20, 2002), but there is much more work to be done here.

**Recording Secretary's Report:**

As for accuracy in taking and typing up minutes, that goal was met as well as could be expected. I think I screwed one minor item that was later corrected. As for timeliness of releasing the minutes, I got them all out within 3 days following the meeting aside from the two meetings that I was unable to attend.

For about half of our BOD meetings, I followed up 2-3 weeks after with emails reminding everyone of the action items they were responsible for. I believe this proved effective, and that it should be done for all meetings going forward.

Keeping binder updated with printed copies of all the year's minutes: as of today (3/19/03) it has not been completed. I do have some of them, but not all. They are all saved electronically for those who might be worried.

I never started ensuring there were financial reports for both corporations in the minutes at least quarterly. This is b/c Rob Owens as Treasurer provided gave such thorough Treasurer reports monthly.

**Alumni Report :**

Goals for Alumni Chairman

1. Recruit past alumni who have not chosen to join the alumni association.
2. Coordinate Alumni only events.
3. Work with the u-grad alumni chair to coordinate alumni-u-grad events.
4. To get alumni association membership to 50 members.

Goals 1 and 4 go hand in hand. I did what I could with recruiting alumni for the alumni association. Every chance I could, I talked to brothers who recently graduated from NJIT or brothers who just visit NJIT for a few years about the alumni association and its benefits. Three of the brothers I talked to joined or will and two are extremely interested in joining the board of directors in the future. I also talked to the new brothers, current pledges, and rushees about the benefits of brotherhood after their college days are over. I feel the new alumni dues plan will be a valuable tool in increasing membership next year.

Goal 2 happened sporadically but not because I planned any of these events.

Goal 3 happened only half of the year because the u-grads didn't feel it was necessary to assign an alumni chair. During the spring semester I worked with him and a few successful events were planned.

Softball – ok except for the barbecue ( so says Smooch)  
 Football - Rain out  
 Bowling – Will be moved to a summer activity due to u-grad alumni scheduling conflicts  
 Poker Smoker/ Casino Nights – ran well  
 Black and White – a lot of fun good DJ ( more slow songs suggest new place for next year)  
 Basketball – May 10<sup>th</sup>  
 Volleyball – June 5<sup>th</sup> after the MOM

**LAW Report:**

The BOD spent most of the year looking for a Department of Law Chairman. Because of this, I stepped in and did what I could with the info that I had concerning collections.

I looked over the materials I had and found some very old debt. I looked over the notes, and came up with this spread sheet. It lists the brother, debt owed and what I'm going to try to collect. In some cases, the debt has been written off, and the brother is on permanent F level. In other cases, I'm going to send a letter to the brother and see if he wants to settle the debt for 1/4 of the actual amount. This will account for any disputes and give the brother a chance to get to good standing. If the letter is ignored, the brother will be moved to permanent F level. Since we should all know what is going on, I've included the list of guys I'll call "deadbeats", because that's what they are. As you can see, about \$10,000 is owed, and I hope to collect over \$2000 over the next year. The records I was dealing with stop at 1996. Next year, we hope to have a new Department of Law chairman installed to deal with this on a more consistent basis. - Chris Vakulchik

<b>Outstanding balances owed/proposed action</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Amount Owed</b>	<b>Proposed</b>	<b>Hope to collect</b>
Scotti	Mike	\$629.85	Write off	\$0.00
McGrath	Ed	\$594.37	Send Letter	\$148.59
Schvamberg	Frank	\$505.97	Send Letter	\$126.49
Ahearn	Mike	\$312.00	Send Letter	\$78.00
Eckhardt	Rob	\$342.60	Write off	\$0.00
Gutwillig	Mike	\$743.00	Written Off	\$0.00
McCullough	Mike	\$719.00	Send Letter	\$179.75
Messineo	Frank	\$349.00	Write off	\$0.00
Misha	Scott	\$788.00	Send Letter	\$197.00
Molos	Chris	\$843.00	Send Letter	\$210.75
Nammour	Camell	\$233.00	Write off	\$0.00
Spanton	Dan	\$895.00	Send Letter	\$223.75
Walker	Wayne	\$354.00	Written Off	\$0.00
Feier	Mike	\$2,000.00	Send Letter	\$500.00
Gianelli	Mike	\$270.00	Send Letter	\$67.50
Gohar	Larry	\$1,010.00	Send Letter	\$252.50
Lim	Wellington	\$187.26	Send Letter	\$46.82
	Total Owed	\$10,776.05	Total Suggested	\$2,031.15

# **BOD Meeting Summaries**

## **JULY 2002**

### **REPORTS**

1. BOD Members listed their goals: see August newsletter for details.
2. With Gary's plan, we will have option to pay off mortgage in full every 6 months
3. Rob will get mortgage info from his mother; get types and Title insurance info
4. As House guy, Matt gives home and cell phone numbers out to all present, including the 5-6 UG's present.

### **OLD BUSINESS**

1. Suggest moving Matt G. from House over to Law b/c of his connections within the PD/FD, and City Gov't of Newark.
2. Explain why room contracts are important to UG's.
3. Explain to the UG's that Rob has been and still is handling sprinkler issue, and that they have nothing to worry about. This reiterates the same points Rob made at the MOM.
4. Effort will be lead by Dave B to arrange mailer to request rent/PFs unknowingly underpaid by UG's b/c of budget errors during the 4 semesters in 1999 and 2000.
5. Go over again with UG's certain measures they can take to track and get records of the debt of individual brothers.

### **NEW BUSINESS**

1. Newsletter and Dues mailer must go out in August.
2. Chris V provides recap of the Bond Program meeting on 7/9/02
  - Committee now plans to research both bond program and bank mortgages

## **AUGUST 2002**

### **REPORTS**

1. Newsletters and goals included in August newsletter. NL was complete Aug. 1
2. No rent collected from UG in the past month
3. New windows installed in Chapter room; stayed within Alum. Assoc. house budget.
4. Matt fixed 3<sup>rd</sup> floor bathroom leak problem with some caulk.
5. Must still get all room contracts in
6. Picnic coming up Sept. 14<sup>th</sup>
7. The newsletter and the dues letters have been sent out.

### **OLD BUSINESS**

1. Rob concerned about UG rent collection.
2. Vote on Gary's mortgage proposal; 9.5%, \$35K down, \$60K mortgage for 6 years.  
Vote 6-0-0. Accepted unanimously.

### **NEW BUSINESS**

1. Plan to move non-brother into house: Jeff B to write up new room contract
2. Chris V to write press release about latest house news for posting on website.
3. Patio pavers to be put in house backyard.
4. Keith at house looking into getting new kitchen cabinets. Will cost \$500. The Alumni will not pay for this since cabinets right now are not a necessity.

## **SEPTEMBER 2002**

### **REPORTS**

1. House purchase details: \$30K down, \$5K in fees, closing costs, and insurance.
2. Installed new windows in first floor of the Chapter Room.
3. Installed paving stones in the back yard of the house to make a patio
4. No concerns by UGs in response to telling them that the BOD will collect rent from them directly.
5. Possible deferred Rush at NJIT in Fall 2003.
6. B&W will again be at McAteers in Somerset.

### **OLD BUSINESS**

1. Modified Room Contract – voted on it, passed 5-0-0
2. Voted to accept the House Sale contract – passed 5-0-0

3. Made deal with UGs – if they met certain requirements about back debt and providing us with information, we would pay some money to offset cost of some brothers attending the National Convention. They failed to meet any of the 6-8 requirements. Vote taken to give UGs ONLY the money that was collected in donations at the Meeting of the Members (\$266). Passed 4-1-1.

#### NEW BUSINESS

1. Bills that the Alumni will pay: Mortgage, insurance, taxes, and utilities.
2. UGs will still pay for phone lines and internet access.
3. Vote passed to accept this change 6-0-0
4. Grace Period upon potential foreclosure of the house
  - Gary can foreclose after the standard of 1 month
  - After start of foreclosure process, we would still have 6 months to take action.
  - Because the process takes so long, we'd have time to pay in full and retain the house anytime within those 6 months.

## **OCTOBER 2002**

#### REPORTS

8. Filed paperwork to get Non-Profit status for new Housing Corp
9. Transition underway at Chapter house – now rent and parlor fees paid directly to Alumni
10. After house closing, we'll have \$10,000 in the bank. 1<sup>st</sup> mortgage payment is Dec. 1
11. Got new insurance quote for \$1,500. This is \$1000 cheaper than previous quote.
12. Rent will be \$315, parlor fees will be \$60
13. UGs agreeable to plan of paying rent/parlor fees directly to the Alumni
14. Black and White – last Saturday in January, the 25<sup>th</sup>. Start promoting ASAP.

#### OLD BUSINESS

#### NEW BUSINESS

5. Since rent/parlor fee collections by the Alumni is starting mid semester, how much do we need to collect from Undergrads right now? Must leave them with enough money to operate. Rob will work with UG budget to determine this amount.
6. Paypal Account to be set up to accept Alumni dues
7. Joe Fass to begin cleanup of Email list and database info.
8. Proposed new Corporate Budget set-up
  - Idea is to make as many communication as possible via internet
  - Drastic savings on mailing costs
  - To maximize savings, would require Amendments to allow some mailer to be done via email.
  - Under new method, could cut C level dues to \$10-\$15.
  - Underlying reason is to promote increased membership.
  - Would require maintaining 2 separate email distribution lists.
  - Joe Fass to write up proposed amendments and new budgets.

## **NOVEMBER 2002**

#### REPORTS

1. House Closing held on 10/15 after receiving Newark CCC report
2. Notice of Closing set out to email distribution list. Several replied with positive feedback.
3. Somerset Marriot has block of rooms for night of B&W
4. Must find a way to penalize commuters for being on FBS to get them to pay up
5. Warning to UGs – if any live-in not paid in full, we will require a credit card number from them to deduct rent monthly.
6. Insurance company botched details on where to go for inspection – new date to be set up
7. Great idea presented for B&W favor this year...can't divulge the secret here!

#### OLD BUSINESS

1. Things to promote for B&W: extra bartender, wider beer selection
2. Rich Meyer offered to take couples photos as people arrive. Only cost would be for film and developing. Pictures posted on internet, and people could order and buy their own prints. Will contact Rich about details.
3. Paypal set up for Alumni dues pays off quickly with Big Jim paying almost immediately after its set up.
4. Only 29 paid members as of meeting date.
5. Discussion to remove Jeff Brill from Board. Vote Taken. Jeff Brill removed from BOD.

## NEW BUSINESS

1. Rob presents Mission Statement and Organizational Outline for the new Housing Corporation. ASPUHC – Alpha Sigma Phi Undergraduate Housing Corporation.
2. Upon announcement of house purchase, Marty Lyons brought up many suggestions to the BOD. These were all aired and discussed.
  - Fundraising ideas
  - Public Relations ideas
  - Recommended creation of a Housing Advisory Board
3. Start looking for a new Law Guy

## **DECEMBER 2002**

### REPORTS

7. Much work done on the new kick ass Black & White favors. (still a secret)
8. Jan. 12 is the firm date for the original (lower) price for the Black and White
9. Live In Rent collections going well.
10. Working hard on getting us tax exempt for 2003, would save us \$2,200 next year.
11. Bank Account up since we've closed on the house!
12. Hearing on our Fire Sprinkler Law complaint has been pushed back to late January

### OLD BUSINESS

3. New Corporate-Budget Set up proposal presented by Joe Fass
  - Level C = \$15, B = \$30, A = \$50, AKP = \$150, PDZ = \$165
  - Propose rounding costs up to \$20, \$40, \$60 for ease of admin and payment
  - Propose option to ELECT getting hard copies of all mailers – this would increase the cost to the member around \$15.
  - Joe is accepting and compiling list of concerns and suggestions to refine proposal.
4. Plan is to make the E-mail list members only in the future. Hopefully this will open some eyes to the value provided to them through the Corp/Alum Assoc. BOD would still have access to all address lists to use for major mailers.

## NEW BUSINESS

1. **The search for the new BOD member is on. People asked – so far one person is a maybe. Must ask more people. We must make sure the person will fulfill duties before they join.**

## **January 2003**

### REPORTS

13. Spoke to some accountants about getting one of them for our tax filing
14. Black and White coming along. Everything done except finalizing favors.
15. Rob has hearing with the State about the fire sprinkler demands made by them at end of the month.

### OLD BUSINESS

4. Without a law officer in place, Chris V offered to take the law documentation that we have, go through it, and see what we can work with.
5. Joe F presents new budget structure proposal.
6. Finance will be closing the books in January.

## NEW BUSINESS

1. Discussion on what to do with back debt collections. Suggest giving back something to Alumni Association and its members.
2. Discussed including an Alpha Sig gift to be packaged in with certain levels of Alumni dues each year.

## **February 2003**

### REPORTS

15. Accountant selected. Bryan C will be meeting with him.
16. Black and White had a good turnout. McAteers disappointed though.
17. UG Formal Meeting ran well. Mike B attended.
18. National wants all UG chapters to be accredited.
19. Furnace at the house has broken – we must get it repaired quickly.
20. Matt G is collecting sprinkler system quotes in the event we'll need to install one.

## OLD BUSINESS

1. State hearing on sprinklers. Judge sympathized with us. Fire warden understood, but also said that he had to follow orders and enforce. There was no ruling made so we are NOT required to get moving on the installation of the sprinklers yet.
2. If and when we have a hearing, we'll likely be required to get an attorney. This potentially could cost the same amount as a fire sprinkler system. Must be considered in our decision.
3. UG's Dues to the Alumni Association discussed. Since Alumni are not required to join the AA, why are UGs? Vote: UGs are not required to join the AA. Vote passes. If UGs want to join, proposed dues level for the upcoming year is \$10.
4. Proposed amendment aired: "One must pay Corporate (previously called Alumni Association) dues to vote at the annual Meeting of the Members."

## NEW BUSINESS

1. Sprinkler funding – suggest using a fundraiser to do so. Actual cost of system will be based on our water flow requirements which could vary.
2. What to do with surplus in the Housing fund – one suggestion is to establish a new sinking fund to accelerate the purchase of the house. This surplus is that on top of the money being set aside for repairs.

# March 2003

## REPORTS

16. Bryan C met with accountant about our taxes. Most of it deals with completing Form 1023.
17. Rob O sent a letter to the school asking them to declare our house as recognized student housing. If so, scholarships could be applied to our rent. Assuming they reject this request, we will not be considered recognized student housing and will be free of the school mandated sprinkler requirement law.
18. House's furnace was fixed. Heat back in the house.

## OLD BUSINESS

7. New dues structure and budget proposed. Mailing costs cut back considerably along with dues levels. People will still have option to receive hard copy mailers, but at an added cost. Vote on proposed budget passes.
8. Bryan's letter for the MOM packet outlines ways brothers can participate and encourages proxy voting for those who can not attend.

## NEW BUSINESS

3. Will start making contact with people who may be interested in running for the BOD. Will also send out a note asking all if they are interested.
4. New amendment discussed – would set voting quorum at the MOM to be comprised of only members who have paid their dues (now called Corp. dues) in that fiscal year. This should help us avoid problems with not meeting quorum requirements at future MOM's.
5. Taking a suggestion from Marty Lyons – we began discussing the set up of a Board of Trustees for the UG Housing Corporation. Ideas for Board:
  - One member of the BOD to serve on it.
  - 5 non-BOD members appointed by the BOD.
  - Hold meetings less frequently than monthly to encourage higher participation. Possibly quarterly meetings.
  - Goal is to get this committee in place at, or soon after the MOM.
6. **Fundraiser ideas:**
  - From Marty – by a brick fundraiser. For back of house or possibly for a new fireplace.
  - Have brother's donate their junk for a big garage/flea market sale.
7. Vote passed to put the surplus from this year's Black and White towards next year's.

## **Amendment Proposal #1:**

G. Quorum and Adjournment - The presence, in person or by proxy, of a majority of the total number of members who have paid Corporation or Alumni Association dues shall be requisite and shall constitute a quorum at any meeting of members. When a quorum is at once present to organize a meeting, it shall not be broken by the subsequent withdrawal of any member. If at any meeting of members there shall be less than a quorum so present, the members present in person or by proxy and entitled to vote thereat, may adjourn the meeting from time to time until a quorum shall be present, but no business shall be transacted at any such meeting except such as might have been lawfully transacted had the meeting not been adjourned.

Taken from Alpha Sigma Phi Fraternity of NJIT, Inc.'s Constitution, Article 1 (Corporation), Section 11 (Meeting of the Members/ Elections)

I propose this amendment to the Constitution-

**G. Quorum and Adjournment – The presence, in person, written ballot or by proxy of members who have paid Corporation or Alumni Association dues for the current membership year shall be requisite and shall constitute a quorum at any meeting of the members. When a quorum is at once present to organize a meeting, it shall not be broken by the subsequent withdrawal of any member. If at any meeting of members there shall be less than a quorum so present, the members present in person or by proxy and entitled to vote thereat, may adjourn the meeting from time to time until a quorum shall be present, but no business shall be transacted at any such meeting except such as might have been lawfully transacted had the meeting not been adjourned.**

Explanation: The current entry in the Constitution is being amended for several reasons. First, it establishes a straightforward standard for establishing quorum for the Meeting of the Members. Second, it specifies that only current members are given voting privileges to affect the Alumni Association. The Board of Directors respectfully asks that you vote to approve this amendment to assure that the Constitution continues to be a viable resource for all members.

## **Amendment Proposal #2:**

Propose removing the requirement for BOD membership in Article II, Section 4, item C of the Constitution which reads: "Must have been a volunteer eligible at the alumni level for at least one year."

# Alpha Sigma Phi Fraternity Budget 2003-2004

See below for Dues Levels

Category	Proposed
<b>Corresponding Secretary</b>	<b>570.00</b>
Convention Post Card	60.00
Dues Post Card	60.00
Corporate Seal(s)	50.00
Convention	400.00
Misc.	
<b>Recording Secretary</b>	<b>0.00</b>
Misc.	
<b>Law</b>	<b>320.00</b>
Recovery Mailings (cert'd letters)	25.00
Invoice Mailings	25.00
Non-Profit Corporate Filing	250.00
Admin. Expense	20.00
Misc.	
<b>Alumni</b>	<b>205.00</b>
Annual Post Card	60.00
Newsletters via Email (Recruitment not budgeted at this time)	-
Website Charge	35.00
Ballfield / Picnic Reservations	50.00
B&W Announcement	60.00
Misc.	
<b>HUD</b>	<b>-</b>
Scholarship Award	Separate Account
Emergency Housing Improvement	Separate Account
Misc.	
<b>Finance</b>	<b>15.00</b>
Admin Expense	15.00
Misc.	
<b>Sub-Total</b>	<b>1,110.00</b>
<b>Misc. 10%</b>	<b>111.00</b>
<b>PayPal 3%</b>	<b>36.63</b>
<b>Total</b>	<b>1,257.63</b>

Printed newsletters to people who request hardcopies - Separate budget  
Email pdf versions to everyone else

Level	Category	New Amount per category	Dues Charge
<b>C</b>	<b>Dues</b>	<b>25.00</b>	<b>25.00</b>
<b>B</b>	<b>House Donation</b>	<b>25.00</b>	<b>50.00</b>
<b>A</b>	<b>Scholarship Donation</b>	<b>25.00</b>	<b>75.00</b>
	<b>AKPi - Prepay B&amp;W discount</b>	<b>100.00</b>	<b>175.00</b>
	<b>FDZ - Hard Copy Mailings</b>	<b>40.00</b>	<b>215.00</b>

## Ugrad Dues

undergrad Dues to alumni association:	Per Brother	Total Active	Total Due
	<b>\$6</b>	<b>19</b>	<b>\$114</b>

## Alumni Dues

Including Ugrads \$6 Dues	Dues Set at	\$25.00
	Req'd # Mem	45.75
Not Including Ugrads \$6 Dues	Dues Set at	\$25.00
	Req'd # Mem	50.31

# Voting Ballot

## BOD Members:

Bryan Chua – President of the BOD, GCA

Tom Gottberg

Chris Strauss – Undergraduate Housechair

## Write-in:

:

:

## President:

Bryan Chua – see above

## Write-in:

:

## Vice President:

Chris Vakulchik – Alumni - VP for BOD, Corr. Sec, Alumni chair, as  
UG – Marshal, treasurer, Bro.D. chair

## Write-in:

:

Amendment # 1:       Yes /  No

Amendment # 2:       Yes /  No

Budget:                 Yes /  No

If you are unable to attend the Meeting of the members please send this page to:

MOM Ballots  
267B King Blvd  
Newark, NJ 07102

Must be postmarked by June 1<sup>st</sup> 2003